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being a
COMPLETE GUIDE

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BY ELIAS LONGLEY.

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be of servico to the phonographic student hereafter, in enabling him to read with ease such phonetic books and papers as he may meet with elsewhere.
In support oi the utility of this feature we might give the testimony of scores of phonographie teuchers and hundreds of private learners; but the following from Henry M. Parkhurst, the distinguished Congressional Reporter, will suffice here: "One phonographer thoroughly limbued with the spirit of the Spelling Reform, is worth more than a dozen who have merely taken a courso of lessons. Indeed, I rather think there is more hope of a man who has never heard of Phonograpliy, than of one who has learned it without learning Phonotypy."

Another leading feature is such an arrangement of the lessons that no word, or class of words, is required to be written until the principle has been explained by which they are written in their most approved forms. By this means, the student is not compelled to spend his time in learning to write certain words, and then suffer the discouragement of having to drop and forget the forms thus learned, and familisrize himself with new and better ones. What is once learned in this book, remains a fixed fact with the pupif in all his after use of the system. There are hundreds of persons, who, having studied Phonography through what was called the " learner's style," have not yet been able to drop it and adopt the advanced and more practical style of writing; but they will have to do it before they can be recognized ar good phonographic writers; and the unlearning of their present lengthy and awkward forms for words, added to the new forms they must learn, is fully equal to learning tho system from the beginning.
In consequence of this progressive arrangement, the exercises to be written necessarily possess an imperfect style of composition. And the words in each exercise being confined as much as possible to the illustration of the principle just introduced, renders necessary a resort to many circuitous ex-

ght give the and hundreds nry M. Park, will suffice ith the spirit a dozen who eed, I rather ver heard of ithout learn. nt of the lesto be written ich they aro is means, the in learning to uragement of d, and familWhat is once he pupil in all ls of persons, at was called to drop it and f writing; but nized ar good their present the new forms system from
ent, the exererfect style of being confined principle just circuitous ex-

1REFACE.
pressions for the development of an idea; this harshness and quaintneas, however, diminlahes as auccessive lessons are mastered.

The Review at the elose of each lesson in a new fenture, and will be of great assistance to the teacher, especially to the inexperienced, in questioning his class as to what they have gone over; it will also be useful to the private learner, filling the place, almost, of an oral instructor. The questiona may be asked the class either collectively or Individually; the latter is generally the better way. It would be well, as often as convenient, to have the pupils illustrate their answera on the black-board.
Immediately following the explanation of each new princlple is a Reading Exercise, embracing, as much as possiblo. words illustrative of the preceding text. This is followed 'دy an Exerciso for Writing, which should be written before ${ }^{\prime} \cdot \mathrm{J}$ gressing further, while the manner in which the words are to be formed are fresh in the inind. Then, at the close of each lesson, is a general Writing Exercise, embodying, beside the principles jubt presented, all that has previously been learned. This should be written by each pupil, during the interval between the meetings of the class; and at the next recitation, the pupils should exchange their manuscripts with each other, and then read, each a scutence in turn, from their written exercises. They might then be passed to the teacher for his correction.
The author would acknowledge his indebtedness to the Plonographic Class-book of Anrrews \& Boyle, the first textbook of the aystem published in America, for many of his most approp.izse illustrations; and to the Plonographic Instructor, by James C. Boothe, the more recent work generally used, for numerous sentences, and, in a few cases, whole paragraphs of exercises for reading and writing.

For the expression of some of the following "Advantages of Phonography,' he is indebted to Prof. Gouraud, the unthor of a work but little known, entitled "Cosmo-Phonography."

## globantages of Ybonogriuhby.

Pronografiry has been defined as a philonophical method of writing the Eligish language, with an alphabet composed of the simpleat geometrical signs, which necurately represent the sounda of apoken words. It may bo written six times as fast as the ordinary longhand, and is equally legible. Aside from the acientific propricty of the system, aa made manifest in the Introduction which followa, the following practical advantagea are worthy of consideration:

1. To profeasors of acientific and literary inatitutiona-to gentlemen of the bench or the bar-to legialators in the halla of representation-to ministers of religion-to lecturers on the various arts and aciences-it presents the moat invaluable aid, in enabling them to arrange, condense, and fix their thoughts, facts, argumenta and proofs, in the briefest period of time and the shorteat possible space, presenting, in the condensed schedule of a small page, a full sind complete synopsis of their most elaborate speeches, orations, or discourses.
2. By lte aid, the advocates in the courta of justice or the halls of trial, will be enabled to write, with ease and accuracy, either the full depositions of important witnesses, or the facts, proofs, evidences, and arguments of legal opponents, and thus be in a position, not only to meet them with readiness and strength, but eventually to thoroughly overthrow and refute them.
3. The student in the halls of science can transcribe with faithfulness, and preserve in the smalleat compass, the valuable lessons of professore, and thus preserve, for the meditation of his leisure hours, a connected whole, instead of broken, detached, and uncertain fragmenta, that often serve to confuse, bewilder, or perplex.
4. Merchants, and clerks of mercantile houses, to whom time and space are realiy a desideratum, will find Phonegraphy a nost invaluable auxiliary; as the ease with which it can
be learned and acquired, and the facility and readiness with which it can be wrilten and read, will enable them to tranacribe their accounts, to note their memoranda, to post up their bilis, and even to conduct their correspondence, in leas than one-fifth of the ordinary time, and in a considerabie reduction of the ordinary apace; and as "time is money," it presenta to them indeed a most invalusble gain.
5. 'To the author, editer, or general writer-to the orator, legislator, or minister-how invaluabie must it be, when they rellect how many of their most brillisnt thoughts and inost glowing conceptions, how many of the most sparkling gems of their imaginations and the most radiant pearls of their thoughte, that in moments of genius and enthusiasm flash like electric sparks from the mind, are forever lost for the want of some Daguerrean procesa, like the one we present, to catch and transfix them on the wing, recording them on the glowing page in all the freslinesa, vigor, and brilliancy of their first conception, as rapidly as they are presented to the mind! and for the lack of which, alas! like the dazzling flash of the evanescent meteor, they fade and expire as rapidly as they are kindled, and leave but the indistinct memory of their trace behind.
6. A practical acquaintance with this art is highly favorable to the improvement of the mind, invigorating sil its faculties, and drawing forth all its resources. The close sttention requisite in following the voice of the speaker (in reporting) induces habits of patience, perseverance and watchfulness, which will gradually extend, till they form habits that will be found useful through life. The close attention to the words and thoughts of the apeaker which is necessary in writing them down, will naturally have a tendency to endue the mind with quickness of apprehension and distinctness of perception, whereby the judgment will be strengthened and the taste refined.
7. The memory is also improved by the practice of Phonograpiy. The necessity for the writer to retain in his
mind the last sentence of the speaker, while he is attending at the same time to what follows, and alao to penning down hia worda, must be highly beneficial to that faculty, which ia more than any other improved by exercise. It draws out and improves all the faculties of the mind.
"Phonography," aaya Measra. Fowlers \& Wells, "we regard as one of the most important inventions of the age, and one which should be open to every person deairona of being considered educated. As a system of reporting, general correspondence, and memoranda, it is unparalleled in usefulnesa. In chirography, it is what the telegraphs are in agencies for tranamitting thought. We employ three reporters, one in our office and two who travel with lecturers from our house. In ten minutes we can dictate an article for publication which we could not compose and write in two hours; besides it containa more spirit and freshneas than if labored through at the slow pace of ordinary compoaition. Every acholar ahould by all means learn it."

Professor Hart, Principal of the Philadelphia Hlgh School, says: "Phonography has been introduced into this institution two yeare and a half, and has been learned by about four hundred. Two hundred are atudying it now. It is one of the regular branches of the course, being attended to three of the regular branches of the courae, being attended to three
times a week during the whole of the firei y yar. Had I not supposed it to be of much practical value, I should not have urged ita introduction, a measure which I have seen no occasion to regret. Such of our atudenta as have made Phonographic Reporting a profeasion, have got along in life faster, by all odds, than those in any other kind of buainess, and ents. Some of them, not yet turned twenty, are now making more money by Phonographic Reporting than the Princiing more money by Phonographic Reporting than the Por more pal of the High School, after having,
than twenty years to his profession."

Said the Hon, Thomas Benton: "Had this art been known forty years ago, it would have aaved me twenty years of hard labor."
"It is my humble opinion that it will eventually supersedo the present system of writing, as the ateam carriage train aupersedea the old eight inch wheeled wagon."-Rev. Dunbar.

Such are the tendencies of the art this book is designed to unfold.


## Antradurtian.

Grogress of ${ }^{3}$ mprobement. - Within the last hundred years important changes have taken place in almost every department of industry. The mechanio no longer sceks the awiftly running atream to propel his machinery, but erects his mill or factory on ground the most convenient for labor or for market, and brings the elements into subjection for the performance of his drudgery; the stage-coach horse-power, for locomotion, is almost forgotten in consideration of the iron-boned ateed hitched to the enormous wheeled-pnlace; the sea-voyage of weary months is now parformed pleasantly in as many weeks, by the application of atcam to navigation; and the man of business no longer waits the rapid tra..smisaion of thought by such conveyance, but communicates through the length and breadth of our wide-spreading country with lightning speed.
Thus the genius of invention and improvement has been abroad in the land, and although for a long time ahe confined her skill to building steamboats and making railroads, conatructing machinery and teaching the lightning how to talk ahe has not altogether forgotten the world of intellect; and Phonography, her last, most promising and beneficent boon, presents to the world an alphabet of letters so simple and facile that he who uses it inay readily keep pace with the fastest apeaker,-affording a system of writing as much superior to that of the old acrint alphabet, as railroads are to the ancient truck-wheeled wagon, or the electric telegraph to the post boy's plodding gait.
"Our living tlocks of thoughts need no longer truige it slowly and wearily down the pen and along the paper, hindering each other us they struggle throngh the strat gate of the old-hand writing; our troops of feclings tued uo more crawl, as snuils erawl, to their station on the page; regiment after regiment may now trot briskly forward, to till parugraph after paragraph: and writing, once a trouble, is now at breath. ing-ease. Our kind and loving thonghts, warm and transparent, liquid as melted from the hot heart, shall no longer grow opaque, and freeze with a tedious dribbling from the pen; but the whole soul may now pour itself forth in a sweet shower of worls. Phonotypy and Phonography will be of a use in the world net dreant of, but by a few."一The Evangel of Love, p. 231, by Hemry Surton.

We do not wish to underrate the value of the present sys. ten of writing; it has been of great service in its time, having done much in the way of civilizing and enlightening the races of men. But the stato of things in the scientific world demanded a chango in the character of our written language. Science is a stern ruler; her laws eneircle every art, and although for a long time they may remain undiscovered or not spplied, yet as the world progresses in knowledgo and learns wisdom from experience, it will cunse them to be developed, and future generstions will derivo the advantages of conforming to them. These facts have been illustrated in the various improvements to which we have alluded; and they ure still to be expected in such departments as have not yet undergone the remodeling process of modern. ingenuity. They take their turn in the great circle of progression; and it is the object of the present work to demonstrate the laws that apply to the art of writing, as required at this stage of the world's history.

The spirit of our age demands two new features in the art of writing: First, Speed in its execution; second, System in its orthography. In treating of the first desideratum we shall
it is. But we more frequently have to write two or three, or even four letters to represent this one souud. It has, in fact, thirty-four different modes of representation, consistiug of various combinations of nine different letters, a few only of which we have room to exhibit. Thus, an, as in Aaron; ai, as in pain; aig, as in campaign; aigh, as in straight; eighe, as in weighed, \&c. Now common sense, as well as tho laws of science, suggests that the sound of $a$ in cach and all these should be written with the same letter. When this shall be done, more than two thirds of the labor of representing this sound will be saved; but by substituting a new letter that can be made with one movement of the pen instead of the four that a requires, and of the four times four that several of the above combinations require, nine-tenths of this labor will be avoided. In writing the sound $a$ in these five words, instead of making fifty inflections of the pen, we will have to make but five !
The sound of e is represented in forty different ways. Ex amples: en, as in each; ea-ue as in league; eye, as in keyed; eig, as in seignor; eigh, as in Leigh. We need not repeat that the sound of $e$ in each of these words should be represented by the same letter; or that by substituting for the complex letter $e$ a simple character that can be made with one motion of the pen, seven-eights or nine-tenths of the labor in writing would be saved. Theso are facts that are evident, after the illustrations are presented. And we might thus illustrate the unscientific mode of representing nearly every word in our language, with equally formidable results. But we will only state the melaneholy fact, that the various sounds employed in speaking the English language are each represented in from four to forty ways, and that in the large majority of cases two or more letters are required to do the service. It is also true, that there is no letter in the alphabet that uniformly represents the same sound; thus, $a$ has a different sound in each of the following words: ate, at, o.ll, are, any.

sounds, and four compound ones, formed by the close union of certain simple sounds, which it is convenient to consider as elements. In speaking, therefore, our words consist s:mply in the utterance of one of these, or a combination of two or more of them; and in writing these words, common sense would suggest that each element should be represented by a single letter, that should never stand for any other sound.
It is supposed the original Phoenician alphabet, from which our present alphabet is remotely derived, was phonetie; that is, it represented the elements of speech in such a manner that when the sounds of a word were heard the writer knew immediately what letters to use, and when he saw the letters he knew at once what sounds he was to utter. But when this alphabet was adopted ly the Greeks and Romans, who used sounds unknown to the l'hœuicians, many of the old letters were necessarily used to represent new sounds as well as old ones, so that there was no longer any very strict accordance between the sounds and letters of words. But when other European nations, including the English, adopted the romanic alphabet, and used it in very different ways, insomuch that no one could guess what sound shouldbe attributed to any one letter, almost all trace of the phonetie nature of the alphabet was lost. And hence the deplorable state of English spelling and writing, as depicted in previous pages, which, in few words, is so bad that no one can tell the sound of an unknown word from its spelling, or the spelling of a new word from its sound.

Phonetic spelling, therefore, is no new thing, and the efforts of writing and spelling reforners is simply an attempt to place the representation of the English language on the same rational basis that the most classie of the ancient languages stood, and in addition thereto to afford the means of the most rapid writing that it is possible to attain. No further argument, therefore, should be required, in presenting a system so accordant with truth and utility.

possible, in the senses which they most frepuently have in the romanic spelling of English; and to make the new phonetic letters suggest the letters or combinations of letters which are most frequently employed to express their sounda romanically.
The grand object was to make English reading easy-not merely in phonetic but also in romanle spelling, in order that the large number of books already printed should be still useful, or rather should be made useful to those to whom they are at present uselesa-the book-blind, those who cannot read. This has been effected. Not only is phonetic reading so easy to those who read romanleally that few find any difficulty in the matter at all, but those who have only learned to read phonetically occupy the same position in regard to romanic reading.

Out of the twenty-six romanic letters, three, $c, q, x$, have been rejected. The fifteen consonants,
bdfhjlmnprtvwyz
are used in their usual romanic sense; that is, in the sense which the English romanic reader would naturally expect them to have in any new word, as they are pronounced at tho beginning of the romanic words,
bed, leed, fit, head, jest, lull, man, nun,
$p$ eep, rare, toe, vote, The five vowels, $a, l, d$, am, egg, in, on, up, kite, get, sup.
New letters have been' invented for the sounds expressed by the italic letters in the under-written words in the following table:


(17)

On the preceding page the whole alphabet is presented, systematically arranged; first, the long vowels; seeond, the short vowels; third, the compound vowels; fourth, the liquids; fifth, the consonants. In this respect, unimportant though it may seem, the new alphabet io an lmprovement on the old -wheh is little more than a string of confiusion-here a vowel anal there a vowel, a consonant here and another there. In addition to the printing letters of the phonetic alphabet, the lunghand script eharacters are presented. It will be observed, that the old letters sre retained in their usual sense, and new ones introdnced, having resemblance to their corresponding printed letters, and of as casy formation as possible. 'This alphabet is used by ull practicul Spelling Reformers, where the phonetie shorthand could not be read by the person for whom the writing is done; for phonetic longhand may be read, with very little hesitation, by all who can read the old manuscript. And the writer, in addition to the salisfaction of empluying a scientitic orthography, economizes twelve per cent of his paper and time, by dispensing with double letters, etc.

Qhonograplyy. -Phonography being intended for the pen alone, and the principal object being rapidity of execution, with a reliable degree of legibility, considerable license is taken as regards strictly phonetic principles. It cannot be said of phonetic shorthand that "no sound must bo represented by more than one sign," and that "no sign must represent more than one sound." The reverse of this statement is true in frequent instances; but not in such a way as materially to impair the scientific accuracy of the system. In point of utility there are great advantages derived from having two or three forms to represent certain sounds, and no serious disadvantnge.
The simplest signs which it was possible to obtain for the phonographic alphabet, are, 1st, the dot; 2d, the dash; 3d, the straight line; 4th, the curve. The duts and dashes are used to


And it being no natural to represent a light sound by a light atroke, and a heavy sound by a heavy atroke, the phonographic pupil finds, after a little practice, that ho makes the difference in the strokea without any thought about it. But the nimilarity of sound between the heavy and light atrokea is ao great that, if at any time the difference in the thickness of the linea is not clearly male, it will not seriously affect the legiblity of the writing to the cop rien ed phonographer. Thus, for example, if tho word Sinsimit, were written so as to be pronounced Zinziwadi, the reader could hardly mistake the intention of the writer.

The Consonants ure clayoified as follows:-

1. Annuprs.-These elements, nomotimes called explodents, are produced by a total contact of the organs of speech, abruptiy interrupting and exploiling the outward passage of the bresth, or the voice. They are eight in number, and being stiff, unyielding sounds, are appropriately represented by the eight straight, unyiolding right lines, as illustrated in the foilowing table,-the italieized letters of the words indicating the sounda represented:

| Whisperel, | rope, | fate, $/$ etch, - lock. |
| :--- | :--- | :--- |
| Spoken, | role, | fale, / edge, - log. |

By a little observation in comparing the sound of $p$ with that of $l$, in the words rope and robe, the distinction of whis. perel and spoken, or light and heavy, will be appreciuted. As far as articulation, or the contact of the organs of speech is concerned, the consonants $p$ and $b$ are identical; tho sound of the former, however, is produced by the breath only, while the latter requires the sssistance of the voice, which commences before the lips, the organs by which the articulation is produced, are disconnected. The same remarks apply to each of the other pairs of abrupts, as the reader will discover by peaking the illustrative words in connection.

6. Aspinate :-The power of $h$ is simply a breathing upon the following vowel, and is generally represented by a light dot placed before the vowel; but a consonant's form is sometimes needed, which is written thus: $\zeta h$.

Vowil Armangement:*-In order to represent tivelve vowel sounds by the two signs, a dot and a dash, a scheme similar to that of representing musicnl sounds by the round note is resorted to. As the vowels rarely occur except in connection with a consonant, they ure indicated by the position in which the dot or dash is placed to the consomant stroke; thus, a dot placed at the begiming of a consonant represents the vowel \& (ee,) at the middle, $s t$ (age,) at the end, $\psi$ (uh:) the dash at the beginning is $O$ (awe,) at the middin, $\sigma$ (owe.) at the end, $O$ (ou.) The remaining six vowels are short or brief, as compared with the foregoing six, and are appropriately represented by the dot and dash in the same manner, but made lighter; and all that has been said in regard to light and heavy consonants applies to the vowels. In the following illustration the vowel signs are placed to a dotted line merely to indicate the position of the dot and dash; it is no purt of the vowel. The italic letters in the accompanying words suggest the vowel sounds:

| $\int_{\text {eel, }}$ | - ale, | ! arm, | all, | -oak, | mue, |
| :---: | :---: | :---: | :---: | :---: | :---: |
| - ill, | ell, | ${ }^{1} \mathrm{~mm}$, | on, | up, | wood, |

Dipethonss:-These being compound sounds, and all the simple characters being otherwise disposed of, they are rep-

* For tho greater simplification of Pmonography, thera is, ordinarily, no distinction made between the sound of $e$ in mercy and that of $e$ in meriy; between $a$ ia dure, and $a$ in dute; nor betwoon $a$ in fast and $a$ ia far. The signs for representing these three sounds ( $e, a$, and $a$, ) together with various foreign sounds, are providod on page 127, whieh may be udopted by the profieient phonographor, if he wishes to be very accurate adopted by the pation of spoken words.
athing upnted by a sant's form
ent twelve , a scheme the round $r$ except in by the posiconsomant a consonant (ge,) at the at the midsix vowels six, and are in the same aid in regard els. In the I to a clotted d dash; it is accompany-
wood, s , and all the they are repand $a$, together , which may be be very accurate
resented by complex signs. They will be understood by the following illustration:
$v$ iisle, $\quad$ Moil, $\quad$ aiowl, new.
Tripithongs:-These result from the union of $w$ with each of the above diphthongs, which are more convenient to represent by single characters than otherwise; thus:
${ }^{1}$ wine, - quoit, riwound.

ORGANC CLASSIFICATION OF CONSONANTS


In the above division of the consonant sounds, reading in columns downwards, we begin with, (1) those formed at the lips, as $p, b, f, \& c$., and call them Labials; (2) we then go back to the region of the tip of the tongue and the teeth, where $t, d, \& c$., are formed, which class we term Iinguo-Dentals, (tongue-tecth sounds;) (3) then to the hard palate or roof of the mouth, a little bnck of the teeth, where we find ch, $j$, sh, \&ec., which we call Linguo-Palatals; and, finally, to the root of the tongue, near the throat, where $k, g, \& e$. , are formed, which we term Gutturals, or Throat-Sounds.

A practical arrangement of the whole alphabet, for reference in study, etc., will be found on the next page.

## quonngrapbit glphatot.

Congonants.

|  |  |
| :---: | :---: |

Vowels.


Remark.-The above is a tabular view of the phonetic alphabet. It shows the simplicity of the characters employed, as contrasted with the longhand letters of the old alphabet. It is plaeed in this form for oceasional reference by the student; to appreciate the beauty and utility of its use, the following course of lessons must be mastered.

## 

## Tesson 1.

THE CONSONANTS AND LONG VOWELS.
If the stadent who is desirous of acquiring the phonographic art, has attentively read the preceding introduction, and obtained a clear idea of the phonetic principle, he will find no difficulty in mastering the course of lessons which follows. Regular daily study and patient practice for a few weeks, will accomplish the object.

Let every paragraph be carcfully read and compared with the accompanying illustrations, and every shorthand character and exercise copied, pronouncing at the same time the sound of the letter or word aloud.
Ruled paper should be used; even paper with a double ruling, the lines just wide enough apart to admit the proper length of the consonants between thein, is a great advantage, at first, in enabling the learner to make his consonants of a uniform length.

Until the pupil becomes familiar with the signs, a pencil should be employed in preference to a pen; after which either a pen or pencil may be used;-it should be held loosely between the thumb and second finger, with the first resting on top, as in drawing or ordinary writing; or, between the first and second fingers, keeping it in place by a slight pressure of the thumb.

A good style of writing can only be obtained by endeavoring, in the commencement, to form the characters with mathematical precision. After a littlo experience in tracing the forms accurately, the learner will find no difficulty in executing them rapidly; the attempt to write swiftly at first, on the other hand, will not only delay the attainment, but lead to ungraceful and illegible writing. Let the pupil now take his jen or pencil, and go through the list of consonants, writing them as on the following page, speaking at the same time the power of each letter; and carefully observing the light and heavy character of the signs, and their proper length.

1. Commenco the strokes so that when of the proper length they will rest on the line of writing. The consonants should be written about the size of those given in these pages; and particular attention should, at first, be observed in writing the curved thick letters, making them thick in the middle only, and tapering to a light line toward each extremity.
2. The perpendicular and inclined consonants are written from the top downward, as $\backslash p,|t\rangle$,$r ; the$ horizontal ones are written from left to right; as $\quad k$, $\sim m, \sim^{\sim}$.
3. The letter $C l$, when the only consonant in $:$. word, is always written upward; at other times it may be written either upward or downward, as is most convenient.
4. The $\int s h$ is always written downward when the only consonant in a word, and either downward or upward at other times.
5. The aspirate $/ h$ is written upward under all circumstances.
ed by encharacters experience rill find no pt to write $y$ delay the le writing. il, and go as on the 10 power of and heavy .
the proper The conthose given uld, at first, ers, making to a light

1sonants are $|t\rangle$,$r ; the$ ;ht; as $\quad k$,
sonaní in $z$ times it may is most con-

Ird when the nward or up-
exercise on tie consonants.


## MANUAL OF PIIONOGRAPIIY.

## COMBINATIONS OF CONSONANTS.

6. In commencing to write a word, the first thing the learner has to do is to pronounce it slowly, and ascertain what are the elementary sounds of which it is composed, and then write the consonant signs, as herctofore directed, without lifting the pen till all are written.
7. When the first consonant to be written requires a downward stroke, it is commenced its length above the line of writing and struck to the line, and if a downward stroke follows, it is carried on below the line; thus, 7 $p d, \cdots \quad-\quad d p$; if the first consonant is a horizontal stroke, and a down-stroke follows, it is written above the line and the second one carricd to it; thus, $7 k d, 7 n c h$; but if an up-stroke sign follows the horizontal, the latter should be written on the line; thus, $\sqrt{\mathrm{ml}}$, 工hl.
8. When a straight consonant follows another of the same kind, the two are written by a stroke double the usual length; as $\qquad$ $p p$.
9. In reading the consonants in a word, they must of course be uttered in the order in which they were written; thus, for example, in reading $\gamma$ the must be read first, because it is evident it was written first, as the writer could not have begun at the angle and written the / and then gone back and written the -, without violating the rule requiring the skcleton of a word to be written bar begun at th. and then the ug the pen; and he could not have then the backwards, without violating the two rules, that $c h$ is to be written downwards and $n$ from
left to right. It right.
It sometimes happens that a consonant which seems to be farther along than another in the line of writing,

10. The above table illustrates the manner of writing the six long vowels. The dotted line represents the length of any consonant, to which the vowel sign, (the dot or dash,) may be written in either of three places, the beginning, middlo or end.
11. The heavy dot at the first place, or beginning of any consonant, is always $\varepsilon_{\text {; }}$ at the second place, or middle, $a$; at the third place, or end, $q$. The heavy dash at the first place is $\theta$; at the second place $\omega$; at the third place $\boldsymbol{\sigma}$.
12. The proper sounds of these dots and dashes, in their several positions, should be well memorized. They may be designated thus:- $\varepsilon$ is the first place heavy dot; $a$ is the second place heavy dot; $\boldsymbol{q}$ is the third phace heavy dot; $\theta$ is first place heavy dash; $\omega$ is the second place heavy dash; $\boldsymbol{\sigma}$ is the third place heavy dash.
13. In rocalizing tho consonants, that is, in placing the vowels to them, they should be written near the strokes, but not so that they will join; thus, " cere, - pay, $\underset{\sim}{2}$ moy; the dashes should be written at right angles with the consonants; as, $Y$ paux, 人 show, $l_{-}$too.
14. If we wish the vowel to be read first, wo place it before or above the consonant; thus, ${ }^{\prime} \mid$ cat, ${ }^{\circ} \backslash$ ape, $\stackrel{\perp}{\perp}$ aim, $\perp$ oak; if wo wish it to be read after the consonant, we write it after or below the stroke; thus, \bow, C.hay, $\prec$ shoe.
15. The rule for placing and reading the vowels is, that the first place is at the end where the pen began writing the consonant; thus, see the L -line in the follow-


## reading lesson, witil a key.

In the following exerciso the learner has a key to assist him in deeyphering tho phonographio construction of words. It should be well studied, preparatory to reading and writing the exercises which follow.

| $1{ }^{0}$ ts | $1{ }^{-1}$ | 1 to | 1. to |
| :---: | :---: | :---: | :---: |
| $\cdots$ et | 1 at | $\cdots$ ot | -1 at |
| 1. tem | i- tam | 1. tak | Letek |
| $\cdots \mathrm{kat}$ | 17 kot | $\varlimsup_{k 2 p}$ | $\cdots k \oplus p$ |
| $\int_{\mathrm{kel}}^{\mathrm{ke}}$ | $\int_{1}^{k o l}$ |  | $\pi^{\mathrm{mal}}$ |
| $\ldots \mathrm{mek}$ | T-mak | $\ldots$ kam | _-a kqm |
| ${ }^{\circ}$ pel | $\gtrless^{\text {pal }}$ | $\gtrless_{\text {pal }}$ | $\gamma^{\prime}$ pol |
| $\underbrace{\circ} \mathrm{rem}$ | 'rom | . arm | L, tom |

After the exercise has been read once or twice, it is a good plan to lay a strip of paper over the key, and read without the aid of the printed words. Then reverse the process: laying the strip of paper over the phonographio words, and write them from memory of their form, or knowledge of their construction.

17. If the learner's memory is not good, or his perception quick, so that he can decide these points readily, is good plan for arriving at the result is to commenee at the beginning of the sealo of vowels and speak them thus: $\varepsilon, a, \eta$, (observing that thus far the signs are heavy dots, and that the remainder are dashes,) $o, \infty, \sigma$, till he arrives at the one he wishes to write; just as the learner of music, when he cannot strike the proper sound of a note, commences at do and runs up the seale till he obtains the proper sound.
16. Words containing only horizontal consonants, if the accented vowels are first place, are written about the height of a vertical stroke above the line; as me,

Rey; if the vowels are second or third place, they are written on the line; as, - gay, $T$ move.
Note.-For the purpose of assialing the learner until ho becomes familiar with phonetlo printing, a fow of tho first exerelses for writing will be printed in both mudes of spelling.

## Whiting Exercise I.

First plack Dot, after the comsonant.-
Pea, tea, key, fee, see, she, lee, me, knce.
Pe , te, ke, fe, $\mathrm{ke}, \mathrm{fe}$, le, me, ne.
Before the consonant.-Eat, cach, eke, eve, ease, eel, car. E't, cc, ek, ev, ez, el, er.

Second place Dot, after the comsomant. -
Pay, day, gay, they, say, may, way, hay.
$\mathrm{Pa}, \mathrm{da}$, ga, da, sa, ma, wa, ha.
Brfore.-Ape, cight, aid, age, ache, ale, air, aim.
$\boldsymbol{U}_{\mathrm{p}}, \quad \mathrm{at}, \quad \mathrm{ad}, \quad \mathrm{j}, \quad \mathrm{ak}, \quad \mathrm{al}, \mathrm{ar}, \mathrm{am}$.
Third piace Dot, after the consonant. -Pa, ma.
$\mathrm{Pq}_{\mathrm{o}} \mathrm{mq}$.
Beforc.-Are.
Hr

$$
\begin{aligned}
& \text { Paw, jaw, thaw, saw, law, gnaw } \\
& \text { Po, jo, to, so, lo, no. }
\end{aligned}
$$

First place Dasil, after the consonant.-
after the consonant,--

Beforc.-Ought, awed, awl, awn.
$\mathrm{Ot}_{4}$
od, ol, on.
Second place dasif, after the consontant.-Bow, toe,
dough, foe, though, sow, show, low, know, woe, hoe.
$\begin{array}{llll}\text { dough, foe, though, sow, show, } \\ \text { do, } \omega_{0} \omega_{1} & \omega_{1} & l \omega_{1}, ~ n o . ~ w o ~ h o . ~\end{array}$
Beforc.-Ode, oak, oath, owes, oar, own.

Thiad place Dasif, after the consonant.-Coo, shoo.-Before.-Ooze.
©z.
Review.-(1.) What care ahould be takon in writing the heavy curved Rekview. (2.) What consonmats are writen downwards? How are the horizontal ones written ? What aro they? (3, 4 , and 5 .) What nre the exceptions to these gencral rules? (0.) What is the first thing to bo done in writing a word phonographicaliy? What next When one straight the consonants aljusted to the llae of mriting? (8.) When one straght Consonant foilowa another of the samo kindt, in a word? (10.) How many What is the order of reading the eonsonings iny be written? (11 and 12.) What is the sound of the first place heavy dot? The second? The What is Whe Wound of the sound of the first place heary dash? The second? The thlrd? (13.) How slould the voweia bo written to the consonants? (1..) If the vowel sound of a word is heurd before the consonant, to which side of the perpendieular strokes is it written? Whieh side of $h$ is inclined? Which of the horizontal? (15.) At which ond of and is the the first place rowel written? (18.) In vocaliajog a word, what is the irst thing to bo determined contain oniy a horizontroko written?

## 

## SHORT VOWELS-NIPHTHONGS-DOT H-VOCALIZING

 COMBINED CONSONANTS.If the student has become familiar with the arrangement and manner of writing the long vowels, it will be a very easy matter for him to understand and use the following scale of
short vowels.


The six rowel sounds above given approximate so nearly in quality to those given on page 30 , the main difference being in length or fulness, that they are represented in preeisely the same manner, excepting that the signs are made lighter. [See Introduction, pages 20, 21.]
19. The proper sounds of these dots and dashes, in their several positions, must be well memorized. They may be designated thus:- $i$ is the first place light dot; $e$ is the second place light dot; $a$ is the third plaee light dot; $O$ is the first place light dash; $u$ is the second place light dash; $u$ is the third place light dash.

As a general thing it is more convenient, and, execpt in analyzing words, it is just as well to name the short vowels with the consonant $t$ after them; thus: $i t, c t, a t$, ot, $u t$, not.


20. These diphthong characters, excepting $\cap,^{*}$ occups but two places, the beginning and end of a consonat. When written in $t^{\prime}$.e first place, with the point downward, the angle represents the first sound in ice; thus, ${ }^{\vee} p i e,\left({ }^{\vee}\right.$ thy, $\checkmark m y$; with the point upward, in the same place, the first sound in oil; thus, $\widehat{Y}$ boy,
coy; with the point upward, and in the third place, the first sound in ooze; as, $\lambda$ our, $\mathcal{C}^{n}$ now. The characters should be written without lifting the pen, and placed in a perpendicular position to the inclined and horizontal strokes, as well as to the vertical.

Reading Exercise III.


Writing Exercise IIT.



[^0] played in an
of hereafter.

## THE DOT II.

21. Dot II. -Since the aspirate never occurs in Engfish except before a vowel, a briefer mode of representing it than the long sign / is generally employed, namely, a light dot placed immediately before the vowel; it should be written to the left of the dot vowels that belong to a vertical or inclined stroke, and above those belonging to horizontals; and above tho dash vowels of the former, and to the left of those of the latter; thus, "| hit, $\dot{-}$ hent, $\dagger$ hod, $\rightarrow$ her, -1 home.

Although this $h$ is the same in shape as the light dot vowels, it need never lead to any mistake, from the fact that no dot vowel ever occurs immediately before another dot vowel. For the stroke, $h$ will be italicized.

Reading Exercise IV.


Writing Exercise IV.
Long Vowess.-Het, hat, bed, hel, hal, her, har; hop, hop, hod, hov, hel, hmm.
First place light Dot.-Hip, hit, hic, hel, him.
Second place hight Dot.-Hed, hej, hem.
Third place light Dot.-Hat, had, hag, haj, ham, hag, hap.
First place light Dash. -Hop, hot, hog, hod.
Second place hoke Dast.-Hub, hut, hue, bul, hum hug.
Diphthongs. -Hit, hid, hiv.

## vocalizing combined consonants.

22. In vocalizing two or more consonants it is very important to keep the vowel signs away from the angles or places where the consonants join, especially from the inside of angles, as in such positions it is impossible to tell to which stroke they belong; thus, it cannot be told whether $L_{\text {is }}$ is word beam or balm.

The following rules should be observed:-
First. When a first place vowel, or diphthong, comes between two consonants it is placed immediately after the first; as - kecp, not $\rightarrow$, where it is before the second consonant; $\because$ mek, not $\qquad$ kill, not $\sim L^{\sim}$ ream, ${ }^{\vee} \mid$ kite, \&c.

Second. A second place vowel, if it is long, is also written after the first consonant; as 7 gate, 5 dome; but if short, it is written before the second; as 7 get, L dumb; by which arrangement we are enabled to determine the sound of the middle place vowel by position, if it should not be clearly indicated by the size.

Third. Third place vowels, whether long or short, are written before the second consonant; as balm, $\sum^{-}$boot, $\int_{\text {. }}$ bad, book, $\int^{\text {doubt. }}$
illustrative exercisg.



## Witmina Exeacise V.

Lona Dot Vowels.-Bet, bak, bar, peg, bam, pad, pal, pqm, tem, dam, tar, ded, dat, çep, gar, ger, gef, kep, gat, kel, gal, kqm, kak, Jam, qrk, qrin, lep, lat, laf, nav, nam, awak, awar.
Shont Dot Vowels.- Bit, pet, pad, pic, beg, bag, pil, del, rim, lip, lej, liv, mag, mej, maj, mil, milk, vali, ahed.
Lona Dasil Vowels.-Bet, pop, bot, tet, dor, tol, gek, jok, kel, kol, kal, godi, form, vot, fod, ram, lof, mol, mov, noti, awok.
Short Dasil Vowels.-Put, bug, buk, bodi, dot, doj, dug, kuk, foli, fuli, Sok, Juk, log, luk, luk, mok, mug, muf, nok, nuk.
Dipithongs.- Pil, ubjd, bel, gid, gim, abst, mil, deka, dela, avsd, alsd, enju, beler, filer.
Get me mi buk. 庄belev mi bo. 9 Ma i go hom ns. Put awa mi dul nif.

Review.-(19.) What is the sound of the first place light dot? Tho second? The third? The first place light dash? The second? The secon? What is the short sound of ef af ah? aw of wo (20.) To what plaees of the consonnat aro the diphthongs written? Doscribe the

 combined consonan1s, what is inportant If two vowels cecur between two consonants, how are they written? (23.) If two vowels precede a consoconsonants, how are they writen? (21.) How may $l$ souetimes be writ-
nant?
If two terminate a word? non? (25.) What is the rule for reading words containing two or more consonants and thoir accempanying vowels.

at a glance whether the stroke is written upward or downward; thus, $/ \operatorname{tr}, \int t c h, / \boldsymbol{r t}$. So that while the rule is that $c h$ shall bo written at an angle of sixty degrees, and $r$ at an angle of thirty degrees, they may both be written at the same inclination, except when either is the only consonant in a word, and except, also, when on of them immediately follows the other, as 1 , in whieh ense necessity compels one to be written at a different inclination from the other.
29. The rule that the beginning of a consonant stroke is where the first-place vowel is written, and the termination of a stroke the third-place, must be observed in vocalizing this up-stroke $r$; thus, 7 reach, $\widehat{v}$ ripe, $\downarrow$ charity.
rules for writing $n$ UPWARD or downward.*
30. The following rules in regard to the use of the two forms of $r$, will guide tho learner to the best forms of words:

First. The up-stroke should be used when the following consonant is to be written downward, as in the examples above. (29.)

Second. When $r$ is the initial letter of a word, and is followed by the $s$-circle, $n$-hook, (see Lessons IV and VIII,) $k, g, f, l$, or another $r$, the up-stroke is employed; as $\curvearrowright$ rogue, Trash, - rule, rare. But if a vowel precede $r$ as the first consonant, the downstroke is employed; as, .—urc, ') Irish, $\because$ early, < error.
Third. Whenever preceded by $v$, th, or $m$, the upward $\because$ is employed; as veer, (\%) theory, $\underset{\sim}{ }$ mire.

* 'These rules may be passed over withont mueb studying at first; bu
on reviewing the lessons thoy should be well naderstood and applied.

mules for whiting $L$ AND Ste*

31. $L$ and sh may be written upward or downward without any change of form; and in vocalizing, or reading, the direction in which they were made, as in tho case of the upstroke $r$, will be known by their connection with other consonant signs; as long, $\curvearrowleft$ leave, $<$ shop, f haw l.
32. Tho following rules will guide, as near as poasibe, to the most approved use of $l$ :

First. When $l$ is the initial letter of $n$ word, and followed by $k, g_{\text {. or }} m$, the upstroke $l$ is employed; as like, league, limb. But if a vowed precedes, the downstroke is used, as. $\sim$ alike, 5 helm. When other consonants follow $l k, l m, l m$, the $l$ may bo written either upward or downward.

Second. Immediately before and after $n$ and $u g$, the downstroke is employed; as $\because$ rail, C link. If a downstroke letter is to follow $l$ after $n$, the up-stroke $l$ must be employed; as $\tilde{\Gamma}$ analogy.

Third. When $l$ is the final cousonant in a word, and preceded by $f, v$, or upward $r$, without a final vowel, it is written downward;
$\sum_{\text {flows, the up-stro }}^{<}$feel,
moral. But if a vowel follows, the upstroke is used, as - folly, rely.

Fourth. After $n$ and $n g$, a final $l$ is always written downward, even though followed by a vowel, as $\mathcal{C}_{<}$lonely, -T. kingly.

Fifth. Final $l$, following all other consonants but $f, v$, up stroke $r, n$ and $u g$, is written upward, whether a vowel up stroke $r, n$ and ne, is write
follows or not; as peal, $\qquad$ cool, $\rightarrow$ nail.

[^1]

## vowel word signs.

34. By a word-sign is meant the use of a single eharacter of the alphabet to represent an entire word. This scheme is resorted to that the penman may attain greater speed in writing; and those words are chosen thus to be represented which occur the most frequently in composition; twenty-five of them actually constituting one-fourth of any given chapter or discourse, and one hundred of them amounting to ulmost half. The signs are so chosen as to suggest, generally, the words they represent. Words thus represented are called sign-icords, when wo wish to distinguish them from other words.

35. Only two places, the first and last, or above and on the line, are used in writing the vowel word-signs, because without a consonant it would be impossible to determine between a first and second-place position. If the word to be represented contuins a first-place vowel sound, the sign is written nbove the line; if a second or third-place, it is written on the line. No confusio arises from bringing second-place vowels down to the third position, since, when the second-place sign is thus transferred, the third-place sign is not used as a word-sign, and when the third is used the second is not.


## Writing Exercise VIII.

Note.-In the following nid in fow subsequent exercises the sign-words Nore.-In the following nnd a for su by being eoelosed in quotation marks. As udditional ones aro spoken of, they will be indicatod in the same way.
a hyphea.
Eariti tarict lon; hided mug ron; gerifed no il; aperet holli luvli amup us. 'Te' crob 'aud' 'A̧' ąr. A livli 'and' hapi, 'but' gidi, ber. I a nubig. ' 'Ie' het 'ov-de' fir. Go 'tu- te ' dor.
He ma rit 'ol- Ae ' tim. La it 'on- $\mathrm{A} \varepsilon^{\prime}$ felf. Go 'tu' mi fop 'and' rị 'As' bel. Q fadi perg 'and' kalin S8cr. Ma hqrmoni lop abjid in sr gurc.

Folif bo! 'hs' dar 'he' lavif, mi muni 'on' so vil a polisi? ' $\theta$ l' 'ho' no 'Ac' rit 'fud' do it.

Revirw.-(26.) Which are the letters that may be written either upward or downward? (27.) Explain the np-struke $r$ ns compared with ch. 23.) In words containing wore than one consonant, how is up-stroke $r$ distinguished from $c h$ f (29.) Whero are the first and third place $r$, the secput to the up-stroko $r$ f (30.) Give the first rule () How is it dotermined ond, ditto; third; fourth; fifth; sixth; sevonthr ( (32.) Give the first rule when the strokes $8 h, r, l$ aro written upward (33.) Under what oiroumfor writing $l$; the second; thind; stance is sh ncariy arce betwoen a word-sign and a sign-word. ( 35 . What is the word represented by tho first place heavy dot? What three place heavy dot? Third place light dot? The diphthongs? What three words does the first place heavy dash represent ? What three What three place heavy dash? What three the What is the practice in writing the tho third place light

38. The stroke $y$ never takes an initial circle, becauso not needed ; it is used on its termination, however. The table presents the circle written only at the initial end of the strokes, whereas it may be written at either end, according as it is desired to read before or after the stroke; thus, \ops, - ks, $\partial w s$, hs, wit may also, of coursc, be written between two frmis, thus, T kst, Łe $f s n$.
39. The learner must observe the following rules in writing the circle:

First. On all the straight vertical and inclined strokes it is written on the right-hand side, both heginning and end.

Second. On the straight horizontal signs, which include the up-stroke $r$, since it is nearer horizontal than vertical, it is written on the upper side.

Third. It is written on the inner or concave side of all the curved signs. Compare the foregoing with the table.
Fourth. When it comes between two consonants it is turned in the shortest way; thus,
$\qquad$ tste, < chsn, $\sim \mathrm{msn}$.


## Writing Exercise IX.

Sip, sop, sap, sop, set, sid, sot, sot, sej, suc, sek, sok, sav, sia, sitt, sez, saj, sefr, ssr, sel, sol, sam, sum, sin, son, sip suyk.

Spi sta, ski, sla, slo, sli, sno. Pes, daz, gez, joz, gas, fez, vis. Áis, doz, $\int \propto z$, raz, ris, orz, las, mis, nis.
Spek, spok, skem, sfer, slep, slak, smok, smel, snal, sipk. Besto, beset, task, itself, spas, spes. i , skiz, sikst, aŋjk $\int u s$ Besto, beset, task, itself, spas, spes. G'
sedijus, risk, resit, rezu, deniz, solas, hincs, gozn, mason.
41. There are four cases where the long $s$ or $z$ mast always be employed: First, when it is the only stroke consonant in a word; as, ') ace, ") ease, )- so. Second, when it is the first consonant and preceded by a vowel; as.) ask, 2. escape. Third, when two distinet vowel sounds come between the s and following consonant; as in the word ${ }^{v}$ science. Fourth, when $s$ or $z$ is the last consonant in a word and followed by a vowel; as $-\cap$ - qlso, palsy. Fifth, when $z$ commences a word; as zeal, 复 Zion.
42. When the sound of $s$ or $z$ is heard twice in the same syllable, cither of two forms may be used, ss, 9 or $\int$ ss; if the last sound is that of $z$ the circle should be made first and the stroke be written heavy; thus, " 9 size.
43. When the indistinct vowel $i$ or $e$ comes between ss or an $s$ and $a z$, or between $z z$, in the middle or at the end of a word, the syllable is represented by a circle double the usual size; thus, © picces, $\sigma$ chooses, to suffices, 0: necessary. It should never begin a word, as in system. In the word exercise, it is allowable to put the diphthong $I$ in the double circle, thus, -iv


## MANUAL OF PHONOOHATHY.

convenient, especially when following the circle $s$ or upstroke $r$, to write the alphabetic $n g$; as passing, Ce confessing, /v, rising; and after $b, b l, b r, t h$,
m; : 1, $\qquad$ nothing,
is $w$
 large dot may be used when more convenient; as !doings, of headings.
47. $M P$.-The stroke for $m$ is the only one that is not given in the alphabet heavy as well as light; and in order to make good use of all the means the alphabet affords, this stroke written heavy is made to represent the not unfrequent combinatio. of $m$ with $p$, either at the beginning, middle, or end of a word; thus, $\underset{\sim}{ }$ empire,
tcmporary, lamp.

## Writing Exercise XI.

Komit, kompoz, kompil, kompozin, kombat, kontaminat, konten $f u s$, konvinsiy, konva, kouspig, konspirasi, konsolatori, konsulfiy, konservatizm, konfusnes;-paip, hopit, ùiip, etip, gaip, herip, ferip.
Pump, templ, temporal, damp, jumpip, rump, tump, simplifi, sinplisiti, egzampl, romp, limp.

## CONSONANT WORD-sIGNS.

On the following page is given an alphabetic arrangement of all the simple consonant word-signs. Let them be copied a few times in the order presented, which, in connection with the powers of the letters, will enable the mind to recollect the words for which they stand. The cirele $s$ may be added to any consonant sign for the formation of plural nouns, or the third person singular, present tense, of verbs; thus, 0 things, / advantages. - comes, 6 thinks.




## 185anil

IMPROPER DIPHTHONGS - W-HOOK - TRIPITHONGS.
51. The improper diphthongs are so termed because they consist of the union of consonants with vowels; namely, $w$ and $y$ with each of the twelve vowels; - the improper triphthongs aro the union of $w$ with the diph. thongs $i, \sigma$, and $\delta$. The fact that $w$ and $y$ never occur in English except before vowels, and thus occur so frequently, induced the inventor of Phonography to represent eaeh of the combined sounds by a single letter, and thus save time and space for the writer.

52. To obtain suitable eharacters for the representatiot of the $w$-series, a small circle is divided perpendioularly, thus $\quad ;$, the first or left-hand half of the circle representing the union of $w$ with the first, or dot scries of vowels; and like them it is made heavy for the long sounds; as ${ }^{\text {c }}$ weep, y vage, _f quam; and light for the short; as $4 /$ witch, $1 /$ divell $\qquad$ _ wag.
(60)
53. The second half of the circle represents the union of $w$ with the second, or dash series of vowels, heavy nad light; as
$\qquad$ - warm, $>$ watch, ग~ucorm, 1 would.
54. The first place sign of the second series of diphthongs, both long and short, when followed by $k$, upstroke $r$, or $n$, is written in connection with such conseants; thus, 2 walk, , var, ${ }^{2}$ wan.
55. These signs should be written as small as they well can be and preserve distinct semi-circles; and, like the proper diphthongs, they must always be written vertically, and not change with the different inclinations of the consonants.

Reading Exercise XII.


Writing Exercise XIII.
Wek, wat, warp, weknes, bewal, swar, aswaj, wajez;-widt, wet, waft, waked, swel, kwak, ekwiti, akwies, relink wi f.
Woker, wok, wad, wormli, kwata, kwarum;-wog, wad, wo fin, skwolid, swamp.

Worlik, weriar, werti, wokipstik.

6ti. TH: W-HOOK.-The half circle, light, is joined to the first end of $l$, up-stroke $r, m$, and $n$, to represent tho simplo sound of $w$; the stroke to which it is written is then roculized as in, the case of the s-circle; thus, 7 wail, i\% worry, $<$ womanly, $\frac{(1)}{}$ wanc.
57. The alphabetio sign must nlwayn be employed when $w$ is the only consonant in a word, (except in the word-sign ${ }^{\text {c we; }}$ ) and in words that cominence with a vowel, followed by $w$; and nlso when $w$ is followed by $s$; thus, Ywoe, I'_ awake, "Fesley.

Reading Exercise XIII.


Writing Exercise XIV.
Walip, wel, wilipli, Wilson, kwel, ekwali;-Woles, wuli; -weri, bewar, warhss, werisum;-kworel, wurk, wurkmanSip, wurfip, wurbles, wurtili.
Wompum, wumanlik, skwemijnes;-windo, kweng, twenti, twinj, entwin. Wir, kweri, inkwir, wel-beip, skwolor, elo$k$ wens, ekwanimiti.

Wo, awar, wizil.


## Writina Exercise XV.

Wjivz, kwjet, widncs, kwjetnes, kwot, Irikwo.
Hwip, k. phl. hwigeri;-hwarbi, hwarwid, hwarat, hworlpal, nihwar, noinwar;-hwelbaro, hwelrit, hwaler, hwimzikaliti, hwelm;-hwens, hwin;-hwisker, hwisler.

61. These word-signs, like the simple vowel-signs, are to be written above or on the line, as thear positions in the table indicate.

Reading Exercise XV.



## mandal or phonography.

$\boldsymbol{y}$-SERIES.

62. To obtain characters to represent the $y$-scries of improper diphthongs, the small cirele is taken and divided horizontally, thus, $\hat{\sim}$; the under half represents the dot group of vowels, and is made heavy for the long sounds; as, * year, Y Yale, , J_ Yazoo; and light for the short; as, ${ }^{\circ}$ ) yis, (a common but not approved pronunciation of yes,) yell, yam; the upper half represents the union of $y$ with the dash group of vowels, heavy and light; as, y yawl, $^{\ldots}$ yoke, „) use; $\therefore$ yon, young; $y$ never occurs before $u$, in the English language.
63. In writing, the same rules must be observed in regard to these signs as with the $w$-series. (§52.)
64. Word-sians.- $\quad \underset{y}{ } e_{1} \quad$ yet, beyond, $\quad$ you


Writina Exercise XVII.
Yerli, yen, yerlip, yel@if, yelpip, y@manri, Yokigani, yupif, Nıl York, hฟj, sitt, umuz, redus, duti, refuz, kontumeli, anyual.
'Te' yoo 'ov' or komuniti 'fud' eq goz sum far egzampl, 'and' 'oio 'it' kontinyuali. Pur simplisiti 'givz' 'me' jof. dis Manyual 'fud' 'be' 'yor' gid. 'It' 'iz' a wurk 'ov' yutiliti.

Reading Exercise XVII.


Wrinina Exercise XVIII.
 am at a los 'tu' spek 'yor' nam. Hymaniti 'fud' liv 'in' pes 'az' 'wun' komıniti; Aa 'Sud' dwel 'tugeter' in' 'el-ae' er 'in' hqrmoni 'and' luv. It 'y ${ }^{\prime}$ ' mak falyurz 'in' duth, yal 'wil' resev 'de' laf 'ov' justis. 'CIe' muz-bor amuzez himsel 'hwil' wokip. Ho yes! ho yes! sez 'Ae' yun bel-riper. 'đe' 'hwil' wokip. ' 'o, hevi; 'it' gelz 'hiz' nek ais worn da. 'In' yok 'ov' yer, 'hwen' 'we' 'werr' yuy.
'We' 'yuzuali' 'giv' 'Aem' at srz 'for' slep, twelv 'fer' wurk, 'and' for 'hwig' ar 'ma' 'improv' 'in' wi 'wa'. ''Ae' boz iam 'and 'ar' dezirus 'ov' 'improvment'; Aa sem '(as' 'tipk' 'in' Ais tegip 'gr' dez ' 'w, wurt doip at 'ol' 'iz' wurt doip 'wel'. E hop 'wa'- 'wol' olwaz liv 'up' 'tu' dis maksim, 'so' 'fal' Aa 'hav' suk-
 ses 'in' lif. Sun, 'giv' 'me' yar' er,
'wa' 'ov' lif. Lept 'ov' daz 'iz' 'givn' us 'ior' sofai 'and' relijus 'improvment'.

Review.-(51.) Explain the improper diphthongs, the triphthongs. 52. How are those of the $w$-series represented? Which series of vowcls, conbined with $w$, does the left-hand half of the circle represent? (53.) conabined with $w$, does the left-hand halis of of the circle? (54.) To what What are the sounds of the right-hand wo be writtea without lifting the pen? (55.) How should these signs he written? (50.) To wat strokes does the $w$ semi-circle connect and form a hook? up-stroke $r$ is it written? How does it differ in power from the improper diphthongs? (57.) When must the alphabetio $w$ he employed? (is phesDescribe the representation of the triphthongs. (59.) Wiast is the $w$-hook aspirnted? nographic representation of why (60.) How is the
(61.) Designete the first line of word-signs; the second. Whieh half of the (62.) What ara tha signs to repressat are their sounds? What are the eirele represents the delseries? (63.) How are they to bo w itten to the con-
sounds of the upper half? sonenta? (64.) What are the word-signs?

sides, $p l, t, k l, f$, dú, beis, considered single sounds almost, tion rioke and the honk must be regarded as an indiviuble sign: they shoald setually be spoken as such in spathig asti reating, i. ©.. as the final syllables in apple ( $y^{\prime}$ ), little ( $(l)$, muflle ( $f l$ ), fiekle ( $k l$ ); and not as $p, l ; t, l ; f, l ; k, l$. $\Lambda$ distinction is thus made between $p, l$ pronounced as two letters, and $p l$ pronounced as one; the furmer sugeneats $\backslash$, and the latter $\backslash$.
63. To assist the pupil in remembering these hooks, it may be ohserved, that if the left hand be held up, With the first finser bent, the outline of $t l$ will be seen; and by turaing the hand round in the various positions assumed by the letters, $p, t, c h, k$, all the double consonants of the $p i$ series will be formed; thus,

TABLE OF THE $L$-HOOK.

69. The hook is first turned, and then the long consonant struek in the usual manner. The $l$-hook, like the 8 -circle, is made on the right-hand side of the vertical and inelined straight strokes, on the upper side of the straight horizontals, and on the inside of the eurves.


## Whitina Exercise XiX.

Pla, blo, gle, fli, pls, apli, oblij, aflikt, Bibl, titl, kupl, plenti, blazez, klasez, regal, fikl, reklum, influm, removal, atal, radikal, klorikal, busel, espefal, marfal, inflıenfal.

## VOCALIZING THE $L$-HOOK.

74. It has been stated, ( $\$ 65$ ) that the $l$-hook is designed to be used when no vowel comes between the sound of $l$ and a preceding eonsonant, or when the vowel is but indistinetly heard; as, $\mathbb{C}$ flec, e. clay, Soaples, engles; but it is found very convenient, occasionally, to take a littlo license with the rule, and uso the hook even where a vowel sound is distinetly heard between it and the stroke. Thus, in writing the word fulsehool, it is much easier and quicker to write the hook $l$, thus, $\qquad$ Chan thas
75. When this is done, a peeuliar scheme of vocalization is resorted to; namely, the dot vowels are indicated by a small circlo plaeed in the three positions, before the stroke for the long, and after for the short vowels; as .f. delusive, $\int^{\circ}$ till, T. legal; when tho dash vowels aro to be read between the stroke and the hook, it is indicated by striking the dash through the stroke; as $\square$ culpable; or when its place is at the hooked end $\bar{r} \times($ tolcralie ; just before the hooked stroke; thus, writien as the stroke vowels; thus $\rho^{\mathrm{v}}$ childish, (See §110) ${ }^{x}$ qualify.

This method of writing is used to a very limited extent; and the learner is cautioned against using it for any words but such as are designated, in this and subsequent lessons, to be written thus.




## 1essun 7.

THE R-HOOK - DOUBLE CURVE FOR THR.
80. If the right laand be hold $\because n$, with the first inger bent, the outline of $t r$ wiii be seen, and by turning the hand round to the following positions, all the double consonants of the $p r$ series will be produced.

81. The $r$-hook is written on the left-hand side of the vertical and inclined straight strokes, and on the under side of the straight horizontals-just the reverse of the $l$-hook.


Reading Exercise XXI.


Whiting Exercise XXII.
Dri, the, drat, mri, gro, acer, odor, user, apriz, april, aprov, diem, brij, frek, Frida, mover, klover, fro, gater, erazur, plumer, murder, maner, onorabl, overluk, everihwar, krimfinal, purçasez, transpaz, trembly, bruter, jurni, jurnal, framer, wonderful. Ceker, joker.
86. A limited license is taken with the above rule, ( $\$ 84$ ) as in the case of the $l$-hook, and the $r$-hook is sometimes used when a distinct vowel sound comes between it and the previous consonant; in which case the same peculiar scheme of vocalization is employed; thus, ${ }^{\circ} \mathcal{L}$ Dear. sir, そ. person, + + course, $\overbrace{0}$ require, है posture

## Reading Exercise XXII.




## Writing Exercise XXIV.

Spri, stra, strik, strem, skrap, skropl, skrib, strept, strngl, stranj, strojger, super, saber, supremasi, sekresi, sifer, suferiy, sever, simer, songer

THE DOUBLE CURVE FOR THR.
90. When a curved stroke is repeated, an angle is
 leaves at liberty, to be used for some other purpose, the double-length strokes. A somewhat arbitrary, though convenient use, is made of them thus: Doubling the length of a curved stroke, adds the syllable ther to the single strokes; thus, $\quad$ father, ${ }_{\text {I }}$ another. These forms are used ehiefly as word-signs for father, mother, neither (above the line,) another, rather, further.


Reading Eixercise XXIV.



Nors.-In the following exercise $r$ is italicized when it is to be written with the hook.

## Weiting Exercise XXV.

SERIUSNES AND SQBREETI.-Nutin n@bl iz tu be had but wid seriusnes and sobrieti. (I sober peprson seks tha wa de tro 'valyu' or tinz and tua la no trezurz in triflz, but 'rader' tro "valyt 'important.' Nutid, perhaps, striks us az so stranj on hiot fif az tu obzerv pepl serius abst tritlz, and tritlip wid and folij az tur
serius tipa. Sosieti sulerz konsiderabli bi de trifler, ho hats serius tipz. Sosieti sulera wond soner hav foli tuz ran suprem. Suplid wid stroz tu pla wid, he suferz ae strem or her ov lif. awa, until det puts in hiz sikl, and separats wid strept and Ns iz no tim for sukor or eskap. He striks hiz hops intu de unerin am; strips him ov ol hiz pl
ar, and a stragl klozez hiz karer.
It i\% bot untro and stranj tu konstro seriusnes intu sa or tua konsider sobrieti $A e$ sam az unhapines; for it iz skarsh posib! tua be properli ga or troli hapi, unles we to hwen be sober.

Review.-(80.) How will you remomber the form of the $r$-hook? (81.) Review.-(80.) How wightres strokes is the $r$-hook writted? (82.) What On which side of the straight st In what way do $f, v$, th, th, take the $r$-hook? Explain this irrogularity. (83.) How do mand ne take thokes hook? (84.) What is said ahout vocalizing? in regard to the use of tho of the r-hook? (86.) What is the licenso in regard. (87.) How is the $r$-hook? Explain tho peculiar scheme of vocalization. (othe curvea? ( 90 .) s-circle prefixed to the straight $r$-hook strok ourvod strokes? (91.) Dc What is effecled by doubling the length of our; tho last three.
igate the first four word-signs; the next for


MANUAL OF PHONOGRAPHY.
written on the inner or concave side, whether to the left or right; as illustrated in the preceding table.
94. The $n$-hook might be written on all the strokes; but on the $n g$ it would seldom, if ever, be of any advantace. The $w$-hook to the $n$ answers every purpose that an $n$-hook to the $w$ would.
95. Of the two forms for $l n, s h n$, the downstroke $8 h$ and the upstroke $l$ are generally used, the others being employed only in connection with other strokes when the first mentioned would be unhandily written.
96. The $n$-hook is always the lost thing, belonging to a stroke, to be read; thus, $\underset{\sim}{\circ}$ pain, $V$ fine, $G$ thin, $\left({ }^{v}\right.$ thine, run, $/ v$ line. If no distinct vowel sound is heard between the stroke and the hook, no vowel sign is written; as, heaven, y ocean; where a third place vowel sound is heard, the sign must be placed on the outside of the hook; thus, $\longrightarrow$ man, (. than, $\longrightarrow$ coon; thus the vocalization is the same as in other: compound strokes.
97. Strokes having an initial circle or hook, of any kind, may also have a final hook or circle; as J. plan, g. strain.
98. When the $n$ is the last consonant in a word, followed by a vowel, it must bo written at length; as


Reading Exercise XXV.



Writing Exercise XXVIT.
Panz, benz, penz, tonz, çanz, ganz, mornz, burnz, Junz, Panz, benz, penz, tonz, ģanz, ganz, mos; komplanz, eksorfanz, balans, remanz, Jęmanz, pristyanz, onjomz, inklinz. planz, akordans, kwestyonz, kristyanz, ensensez, konsekwenPrinsez, dansez, kondensez, glansez,
sez, prorisnsez, advansez, konjensez.
101. $N$-HOOK WORD.SIGNS.



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t: nor a burrip trenzi broken las 'from' Ae clivernin prer ov , but never de fersnes ov a tiger.

EviEw,-(92.) What do the final hooks represent? (93.) On which Review.-( 92. .) What do the $n$-hook written? On which side of the side of the straight strokes curves? of the in and shn are generally used" (98.) How aro temployed? forms of vocalised? (98.) In what ease must the ytroke n be fow on the (99.) How is the circle written to the $n$-hook on the curves? written. in the straight strokes? (100.) What is the doable stroke word-algns; thueurved n-hook placo?
trokes.


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105. Tho shn-hook is often conveniently used in the midule of a word; thus, L. Llictionary, No revolutimary.
106. The s.circle may be added by writing it distinctly on the inside of theso hooks, to the straight stroken as well as the curves; thus, io conditions, w invasions.
107. Word-stans.- (oljection, $\cup_{\text {suljection, }} \rightarrow$ occasion.

Readina Lixercise XXVIII.


Writina Exercise XXIX.
Pofon, stafon, kompafon, ambifon, kondifon, negafon, komunikajon, durajon, petijon, indikajon, fuzon, invazon, iluzon, revolufon, konsolafon, emojon, admijon, najon, amynifon. Profyzon, reformajon, selekjon, delegajon, deprivajon, supervizon, køhezon.

Petifoner, eksekufoner, okazonal, revolufonari. Pajonz aedifonz, vizonz, efuzonz, mifonz, nofonz, administrafonz.


## IMAGE EVALUATION TEST TARGET (MT-3)



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108. Vowel Contractions.-The vowels being so simply and easily formed, but little is to be desired in the way of abbreviating the method of writing them; but as considerable time is lost by lifting the pen in passing from one to another, it is ne small advantage to write two vowel sounds in one sign, where it can be done without ambiguity. Such a contraction is quite common in words where the short vowel $i$ immediately precedes another of the simple vowels; as in the words various, effluvia, cnunciation, ratio: becoming nearly like varyus, effluvya, enuncyation, rasyo. This coalition of vowels so nearly produces the artieulations $y e, y a, y o, y u$, that the signs for these improper diphthongs are used in such eases; thus, $6_{n}$ various, .Eu association, /7n ratio.
109. Dissyllabic Diphthonas.-The following is an additional scale of diphthengs, simply formed, and some of which are very useful:-

as in < clayey, \& snowy, $\geqslant$ owing, $\&$ stoic, >> louis.
110. The close diphthong heard in the word aje, though differing but little from $\quad v \mid i$, is written thus, $v \mid$

Reading Exmratir XXIX.


Wriming Exerotse XXX.
Envius eroneus, serius, konveniens, eksperiens, variafon, enunfiafon, .ason, abreviajon, paliajon, aleviajon, homeopati.

Klai, flei, bilai, staikal, glyi.
Ambijne iz as 'okazon' ov sedifon, konfuzon, and desolafon, and :arszez 'everi' evil emofon and pajon.

An as, pikip np a lionz skin hwig had 'bin' tron awa, put on; and runip inta de wude and pastyure, began tu bra, in mitafon ov te fugon. At lent de oner kam aloy and wud hav bin struk wid fuzon. At



## T 2 gin 10.

## half-Lengti strokes.

In consequence of the frequent recurrence of the sounds $t$ and $d$, it is found very convenient, and sometimes necessary, to give them another and more contracted represcntation.
110. But every philosophical means has already been resorted to for the purpose of giving to Phonography the ultimatum of brevity; and if the following scheme has only the semblance of philosophy in it, it will be as much as ean be expected. In chemistry, it is well known, the more a substance-a poison, or steam, for insiance-is concentrated, the greater is its power: so, in order to get a repetition of the consonants $t$ and $d$ without writing them at length, the single strokes / and 1, by being compressed into half their length, are made to represcnt the addition of a $t$ and $d$. Resort is had to the same means for the addition of $t$ and $d$ to all the other consonants, except the strokes $y, w, h, n g$, which are not made half-length.
111. To illustrate this principle, suppose the word faicd is to be written: there are three consonants in it, all downward strokes, which would carry the last $d$ the length of two strokes below the line; but by making the first $d$ half its usnal length, another $d$ is supposed to be added, and the word is thus neatly written: ( f. faded.

The principle is further illustrated by the following words: $[$ talk, $[$ talked; $\sim$ wrap, $\rightarrow$ wrapped; $\curvearrowright$ live, $\rightarrow$ lived.
112. A vowel before a half-length consonant is read before both letters; as $\backslash$ apt, ") east, $\cap$ art, .. act; but when placed after, it is read immediately after the primary letter, and the adsed $t$ or $d$ follows it ; thus, ${ }^{-}$ caught, $₹$ read, $\vee^{V}$ spite, $L_{L}$ contempt, little.
113. As a general thing the light strokes, when halved, are followed by the light sound $t$; as, ( - thought, - gift, - fought; and the heavy ones by the heavy sound '; thus, n) used, ? moved. Frequently, however, the heavy sound $d$ is read from a half-length light consonant, and vice versa, the light sound $t$ is read from a half-length heavy consonant; as, $\sim$ melted, peopled, alphabet.
114. Since, however, the heavy strokes occupying the places of $r, l, m$, and $n$, are not made half-length, these four letters, when followed by $a d$, are, for the sake of distinction, made heavy; as, <" cheered, 'r old, $\underbrace{-}$ formed; and light when a $t$ follows; as, . . art, $\dot{F}_{v}$ delight, $\underset{\sim}{\text { remit. The } l} l$ is struck upward when $t$ is to be added, and when $d$, downward, since in this direction it is more easy to make a heavy stroke.
115. Strokes beginning or ending with the 8 -circle, or either of the hooks, or both hook and eirele, are also made half-length, when necessary; thus, ${ }^{\circ}$ speed, $\varphi$ swift, $\eta$ treat, $\mathbb{C}$ complete, $\mathcal{N}$ freight, $9 \cdot$ straight, $\mathcal{T}$ settled; $\stackrel{\bullet}{ }$ beads, $\rightarrow$ mates, J. band, ن patient, S: plant, $\rightarrow$ grand; the order of reading being the same as in the full length strokes.
116. It must be observed that when the circle $s$ is written to a half-longth consonant it must be read after the added $t$ or $d$; because tho $s$ is added to the consonant after it has been halved, and because it cannot be added to the circle; thus, $\downarrow$ pat, $\backslash_{0}$ pate, (not past,) $\backslash f a t, \searrow_{\text {。 }}$ fats, (not fast.)
117. Half-length consonants, unconnected with other strokes, should be employed only for words containing but one vowel; as $\hat{C}$ void, $V$ night; and the two full length letters should be used in words containing two or more vowels; as ${ }^{v}$ avoid, : 9 unit.
118. The past tense of verbs ending like $\vee$ part, are more conveniently written thus, $\sqrt{1}$ parted, than 1
119. There are a few words in which $t$ and $d$ occur three times in succession, which make it necessary to separate the half-length from the long stroke; as, $d_{h}$ attitude.
120. Since the half-lengths occupy coly a portion of the usual space, they follow the rules given to the horizontals, of accented vowel positions, above or on the line according as the consonant has a first, second, or third place vowel; thus, $9^{\bullet}$ street, $\sim$ spread, ${ }^{\circ}$ find, ( 1 found.

cirole $s$ is read after consonant t be added $\checkmark \mathrm{fat}$,
with other containing o two full rining two ; part, are than 1 dd occur 3ary to scp${ }_{h}$ attitude. portion of o the horion the lino d, or third $l$, is found.
$\sim$
©
-

## Readino Expreign XXXI.

Pet, fat, fet, lat, mat, not, spot, skot, savd, soil, smit, sent;-pont, bend, kontend, ordand, enjond, kind, refind, leptend, land, mjnd;-pants, bandz, pretendz, kontents, dis-kents;-frend, advent. hqrdli, servd, konsumd, holdz, [stroke h: heted, habit, hurld,]-perild, nprit, gqrded, delited, upward, persevd, gild, lektylurd.
121. Under certain circumstances $t$ and $d$ shonld not be represented by half-length strokes: First, When a vowol follows $t$ or $d$ at the end of a word; thas, having - guilt, we cannot make guilty by placing $y$ after the half-length $l$, for it wonld then read guilit; hence the stroke $t$ must be writtea in order to give a place after it for the vowel; thas, Tiguilty. Second, In many words of one syllable, where if the vowels were omitted, or indistinct, they would be mistaken for the vowel word-signs; thas, $\quad b a d$, instead of $\ . ; \_p u \ell$, instead of V. Third, When the half-stroke would not make a distinct angle with the preceding or following stroke, as 1 amend, instead of
122. HALF-LENGTH WORD-SIGNS.




## Tıgan 11.

## SPEOIAL CONSONANT CONTRACTIONS.

Tho 8 -oirole, initial and final hooks, and half-length stems, are contracted moder of writing that admit of general application, and of perfect vocalization. But as Phonography studies the greatest degree of abbreviation, consistent with legibility, a fow combinations of consonants, and some syllables of frequent occurrence, are provided with special forms of contraction, some of which only are capable of vocalization.
Of these there are the frequent $s t$, in the past participle of verbs ending in $s$, in the anperlative of adjectives, and in many other words, as pressed, wiseat, stiff; the atr in tho comparative of adjectives, \&o., as faster, sister ; the initial in, of instruction, inspiration, der., and the final $\mathrm{s}-\mathrm{shn}$ of some nouns, as position; many of which it would often be inconvenient to write with the means thus far afforded.
There are also prefixes, derived from the Latin, of frequent occurrence, but of inconvenient length, as accom-plish, incon-siderate, recom-pense, enter-prise, circumvent. The method of writing these contractions constitutes the last lesson proper of the system, and is one that shonld receive special attention, in order that the somewhat arbitrary mode of writing shall not be forgotten.
(100)

## THE LOOPS ST AND STR.

123. Tho plan of writing ot in some shorter way than by the circle sand stroko $t$, was devised chiefly for the purpose of still farther obviating the difficulty of words running too far below the line. By simply lengthening the 8 -circle to one-third the leagth of the stroke on which it occurs, the sound of $t$ is added; thus, base, wh based, /hn rejuice, of rejoiced; L vast, $\mathcal{\circ}$ priest. In other words, a loop written one-third the length of the consonant to which it is attached, represents the combined sounds of and $t$, with no vowel between them; and by license it may also represent $z d$.
124. The $\mathrm{or} z$ may be added for plarals, \&ce, by striking the loop through the long aign and forming the circle on the opposite side; as, \& beasts, $\varphi$ nests.
125. This loop may also be written initially; as in the words i stop, of stuts, staff, (f style. And it may be used between two strokes, only when written to $t$, $d, c h, j$; as $\mathrm{j} v$ testify, $\left.\mathrm{b}_{\mathrm{c}}\right\rangle$ distinguish, ov justify.
126. When this loop is written in the position of the $r$-hook, like the $s$-circle it takes the additional power of $r$; thus, stooper, sticker; and when tarned in the $n$-hook position, it assumes the power of that hook; as f. condensed, $\rightarrow$ against.
127. Half-length strokes also admit of the $t$-loop, to s limited extent; as $\Gamma$ midst, $\mathrm{f} \rho$. student.
128. When a word begins with a vowel, followed by at or $z d$, the half-length stroke, and not the loop, must be used; as, "Y history, ' $L$ wisdom, 2 ' system.
129. By extending the lonp to two-thirds the length of the stroke, $r$ is added; as in the words io Webster, $\gamma$ sister, $\rightarrow$ master. This loop should not be nsed past parti-- of adjecwisest, stiff ; s., as faster, $m, d e .$, and ny of which the means
te Latin, of length, as prise, circumtions constiand is one der that the not be for-
initially．It may be turned on the $n$－hook side of the stroke to express nstr；as $\backslash$ punster；and the circle 8 may be used as with the st－loop；thus，do festers，$\infty$ masters．
130．Word－sian．－The st－loop is ased as a word－sign for first，written on the line and inolined to the right， thus， 0.

## Readina Exeroise XXXII．

合的

血 位




Writing Exeroise XXXIII．
Past，bost，dust，tast，cest，kost，gust，fest，safest，rost， arest，arszd，rust，lest，last，mist，most，amuzd，finest，de nठust；－stop，stedfast，stagnant，stif，stov，ster，stil，stem； －stoper，stajer，stager；－distipktli，justifika ${ }^{2}$ on；－bests，bosts， kasts，rezists，infests，masts；－stilt，sterd，stord，stamt；－ kondenst，sgenst．Boster，bluster，faster，blister，sister，im－ poster；－punster，spinsters．Stated，advanst，suprest，pretekst， produst．


## pecullar mode of writing $N$ and Shn.

131. When the sounds spr, str, and skr follow $n$ in such words as inspiration, instruct, inscribe, it is impossible, with the former mode of writing $n$, to write the circle $s r$ to the strokes $p, t, k$, without making it on the back of the $n$, thas $q$, which is difficult to do, and unsecmly when done. To obviate this difficulty the stroke - is permitted, in these cases, to be struck backward or vertically, as the nature of the case may require; but, as there is never occasion for any vowel but the first place $i$, the stroke for the $n$ need not be written full length; indeed, it may be regarded as the $n$-hook used initially; thus, $i$ inscription.
132. In a consideraile class of words the syllable tion follows after the sound of $s$ or $z$, as position, decision, scc., which would require that the strokes for these sonnds, with the shn-hook appended, be employed; but such would be inconvenient forms, and hence it is allowable to use the circle and turn a hook for tion on the opposite side of the stroke; thus, $b^{\circ}$ decision, Ye supposition; the same license is allowed for the loops st and str ; thus, $\mathcal{P}$ molestation, © illustration. This hook is used in some such words as pc persuasion; and it may also be used when followed by the termination al; as, 才o positional.
133. If it be required to write the syllable tion after $n s$, the circle for the latter combination may be employed, and the hook tarned on the opposite side; thus, in compensation. The plural may be formed, in all these cascs, by adding the circle to the shn-hook; thus, So superstitions, fo condensations.


Raview.-(123.) How are at and ed written? (124.) How may the oirolo be sdded? (125.) In what ditnatione may the loop be written? (126.) When written in the plece of the $r$-hook, what power does it give the stroke? What, whon writton in the $n$-hook place? (127.) How ohould the words midot and otudent be written? (128.) In what case do the loop not to be used? (129.) How is otr writtent if that effect a foiit have on this loop to plaoe it on the n-hook side?
iow, how is it written? ( $\mathbf{1 3 0}$.) What is the word-ign in thie losson? iow, how is it Written? (130. ) What is the worde of writing nf How fe it writtent (132.) Under what oironmstance is the peculiar ahn em ployed? How is it writton? (133.) Snppose it be required to write
after ne, how is it done? If s follow the ann, how may it be writion?


## 108 <br> MANUAL OF PHONOGRAPHY．

Magna，magni，by $\sim$ written above the after part of the word；as，？magnanimous，な magnify．
Recog，by／as，recognize．
Recom，recon，by $/$ as，$/ \mathrm{recommend}, / \mathrm{\sigma}$ recon－ cilable．
Self，by a circle at the middle place of the next conso－ nant；as，of selfish．
Uncom，uncon，by＿written on the line；as，〒un－ common，unconditional．
It is allowable to represent a prefix which is similar in sound to one of the foregoing，by one of the signs there furnished；thus，－may represent enter，as well as inter；and may represent encum，incum，as well as incom，incon．
135．Arfixks．－The following affizes are written near the preceding part of the word：－
Bility，by as，以 durability，$\leftarrow$ probability．
$I_{y}$, by written after the word；thns，${ }^{\prime} /{ }^{\prime}$ patiently， $\rho$ constantly．But where it can be written on without lifting the pen，it is better to do so；thus， S：abundantly．
Ment，by $\rightarrow$ as，$\sqrt[j]{5}$ atonement，$j_{2}$ contentment．But it may often be written without disconnecting it from the body of the word
Self，by a circle，as，क myself．Selves，by making the circle double size；as，（o themselves，o yourselves． Ship，by $ノ$ as，$\$ lordship．

136．A word－sign may be used as a prefix or an aftix；as，$\rightarrow$ advantageous，${ }^{\circ}$（ hereafter．
fer part of $\simeq$ magnify.

## 6 recon-

next congo$a s,=u n-$
b is similar f the signs ter, as well $u m$, as well

## are written

ability.
Patiently, written on lo so ; thus,
tent. But nnecting it making the yourselves. refix or an

## Reading Exercise XXXV.



 $\rho \geqslant x$





ル * . . . $x$

## Writing Exercisi XXXV.

Akomplifment, akom@dajon, serrkumfleks, serkumnavigat, Akomplif diskontinyud, inkompatibl, inkonsolabl, interdekompoz, diskontnyudisens, rekognijon, rekonsiliafon, selfupfon, introdus, magniisent, rekilit, konsekwentli, himself, ajurans, unkomprompin, poislegur.
hersmanfip, Aqrior, displent

Leprn tua akomodat yorself tus serkumstansez. Sęrkumstanfal evidens fud be kejusli entertand agenst hyman lif. Be serkumbpekt in el yor waz. It is unkonformabl tus troot tua sa đat kompajon, frend fip, \&s., qr at te botom onli selfifnes in disgiz; betsez it iz we orselvz ha fel plezur er pan it iz ind er evil ov nferz; for ae meniy ov self-luv iz, not dat it iz ifat luvz, but dat $\mathfrak{i}$ luv miself.

If ae ert be serkumskribd at te ekwator, we obtan its If ae ero be serkumi iz abst $24,780 \mathrm{milz}$; a magnityd gratest serkumierens, hwig iz sabl, oldo we ma not entertan a hwig we kan not term inkonsevabl, ola@ we maj be unkonjus ov veri distipkt jded ov it, mug mor wud ar savajor tus prov it. the fast und unkonvinst, in spit ov yor endevorz tur pot akomFor unles tanjibl prof akumpani as aserjon, yo kan asibl. We plif jor am, and sug prof iz unkontroverribli a sperkumstanfal rekornend tu el, never tus undertak givip a serknd it. ekaplanajon tia A@z ho qr inkompetent tu understand it.
137. Nominal Consonant.-It is sometimes necessary to express one or more vowels or diphthongs without a consonant. In this case $T \nmid \downarrow$, may be employed as outlines having no spenific values, to which the vowels may be placed; thus, 1 E., for Edward or Edmund; 1 A., for Alfred; ‥ Eah, an Irish family surname, \&o. The dash-vowels may be struck through the nominal consonant, as $T O$., for Oliver, $\dagger U$. Proper names should be written in full when they are known.


## 4essunla.

unvocalized writing-phraseograpiy, a0.
142. As in some of the preceding exercises the manner of writing certain words has been introduced that would not admit of full vocalization, the learnor may commence omitting some of the least prominent vowels in his common words. As a general thing these omissions should be the unuccented vowels. But in reporting, no vowels are inserted, except an occasional one that is necessary to distinguish ono word from another, where both have the same consonant outline. It requires a good degree of familiarity with the system to be able to read this style of writing readily. After reports are taken, however, it is customary to go over the manuecript and insert the prominent vowels, so that any one may afterward read it with ease.
143. Positive and negative words containing the same consonants, should be distinguished thus:-When the word commences with $r$, (except this letter is followed by $m$,) write the upward $r$ for the positive word, and the downward one for the negative; thus, § re-
 The common word immaterial, may be distinguished by writing the positive on the line, and the negative above it. In all other cases, insert the initial vowel in the negative word; thas, $\langle$ illegible, do. The vow should be written first, that it may not be omitted.
(112)

## PIIY, $\& 0$.

exereises the en introduced n , the learner ast prominent al thing these wels. But in an occasional word from anat outline. It the system to ily. After reto ge over the els, so that any
containing the d thus:-When ais letter is fole positive word, 1 ; thus, of re$\gamma$ irresolute. immortal, distinguished nd the negative initial rowel in so. The vowel b be omitted.

WORD HAVING THE BAME CONSONANTE. 113
list of wordg containing tie same consonants. Didinguishod by adiffrences of outline.


10



## mandal of phonoarapiy.

ALL THE WORD-SIGNS ALPHABETICALLY ARRANGED. Those marked with a are written above the line.

| - $\mathbf{A}$ |  |
| :---: | :---: |



| mandal of thonooraphy. |  |  |
| :---: | :---: | :---: |
| f Allow <br> $\geq$ another any <br> … + at <br> $\rightarrow$ away <br> $\backslash$ by <br> 1 differenco <br> 1. Doetor <br> ...J. down <br> .... during <br> …. each <br> … either <br> $\therefore$ ever <br> $\rightarrow$ few <br> + had <br> -happy <br> 工hear, here | ㄱ however <br> $\checkmark$ if <br> - -1.0 itself <br> $\rightarrow$ kind <br> - - large <br> $\therefore$ may <br> $\sum_{\mathrm{me}}^{\mathrm{m}} \mathrm{my}$ $\qquad$ mind <br> $\rightarrow$ much <br> $\underline{z}$ neither <br> $\rightarrow$ - number <br> $\rightarrow$ other <br> ought <br> -7. our <br> वे ours <br> $\Rightarrow$ ourselves <br> - out <br> $\underbrace{\text { own }}$ | .... perfeet <br> A-. praoticablo <br> ㄱ read <br> ). see <br> f. than <br> . '. $^{\prime}$ thank <br> (.) thee <br> 6. these <br> 6. thoso <br> ( - though <br> $\rightarrow$ through <br> 1 time <br> $\rightarrow$ us <br> $\cdots$ use (verb) <br> f. value <br> t. view <br> $\zeta_{\text {will (noun) }}$ |



seneral

In the complete reporting style, the list of contraeted words is considerably extended; but, like the above, they are all very suggestive to the refloctive student, and when met with in correspondence or elsewhere, there will seldom be any difficulty in determining what they are. The Reporter's Manual, advertised at the close of this book, contains complete lists of wordsigns, contracted words, phraseography, \&c., the study of whieh will be 'ssential to verbatim reporting, but unneeessary for ordinary purposes of writing.




A word of caution is necessary against a too cxtensive nse of phraseography；it should never be allowed to destroy the lineality of the writing，nor make difficult joinings．In either case，time will be saved by remov－ ing the pen from the paper，and commencing afresh．
In phraseography，the，or some othez unimportant word，is occasionally omitted；as， $\mathcal{\sim}$ in the world；
$\qquad$ for the sake of．The connective word and is sometimes written in connection with the following word，where it may be represented by a small horizontal stroke； 7 anci the， 7 and which．

Writing Exercise XXXVII．
Nort．－In the following exervise instemd of repenting the initial words of phrases every tinue they aro to be written，they are ingicalas．
and the other words forming a phraso are
Ol．Ol－hiz，（ $\Theta 1 \cdot z$ ）－iz lost，－hwig，－dis，－dat－iz－sed， －men，－Aar，－sug－tipz，－impertant．
Ov ．Ov－it，－hwig，－sug，－－az－ar，－me，（mi）
－min，（men，）－Agr，－impertans，－hiz，－advantaj，
－Ais kind－dat，－Aem，－kors．
－On．On－el，－sug，－akznt－ov，－mi，－us，－hęr， On．On－el，一一 sug，

－sumbekstent，－luv，－him，－dat，－meni．
－sumeristent，－luv，－－${ }^{2}$ ，－not，－ma，－not，
Ha．H $\omega$－iz－Ais，－wud，—— not，（arn $\cdot t_{1}$ ）
 Sud．Nud－be
 ．（don＇t，hadn＇t）－hav，－－not，（wid huk，）－－bin， not，（dळn＇t，had wil，－tipk，－jal，－never，－ned，－－－ not－sa，－hゅp，－fer，－beg，－am－veri－sori－inded，－hap not－sa，－hФp，－ $\mathrm{ier},-$－

$\underset{\text { ever．}}{\text { Hz．}}$ Hs－kud，－kan，－iz $\quad$ m m m
 －ar，（r up－stroke）——not，（qri•t）－must，—— be．segrton e allowed to make difficult ed by remov－ ing afresh． unimportant in the world； word and is the following nall horizontal
ing the initial words ing dicatod by dashos； y byphenn．
dis，－ast－iz－sed，
$\mathrm{pr},-\mathrm{me},(\mathrm{mi})$ hiz，一 advantaj，
ni，－us，－hęr，
－bin，－－dun， －bin
－ma，—— not， $n \cdot t$ ） $\mathrm{m}_{\text {，}}$－not－hav－sed， －do，（had，）－－ huk，${ }^{\text {and }}$－ er，－inded，－h＠p－ rth， eni，－ma，－so－ m m m 1，－y $\omega$－ma，－wil，

We．We－węr，－d $\omega_{1}$－did，－hav，－－sen，－tipk， －we fal，－qr，（ $r$ up－stroke，$)$－－not，－find．
Wia．Wia－it，－hwig，一Ais，－Gat，－Gem，－hwig－yo．
 ar－akwanted．－sug－az－qr．
Wer．Wẹr－Aa，- we， stroke．）
Hwot．Hwot－iz，－wer，－wud，－d $\omega$, －if，－qr，－ kud－be，－－posibli．
Wud．Wud－yo，－be，－d $\Phi_{\text {，－hav，－not，－not－hav－}}$ sed．
B．Be－sed，－abl－tu．Bi－Ais，－me，－meni，－sum－ menz，－everi－menz，－sum－pgrsonz，－Aqr．
T．It－iz，－－not，——sed，一－son，（the last two with a double cirele， －－mi，一 ma，－kan，－kud，－ with a doublebe．At－suc，－prezent，－At－sam－tim．

D．Do－da，－not，（ dan＇t，）－－drtur
C．Hwig－wud，－had，－kan，－haz，－bin， C．Hwig－wud，－had，－kud，－kan，－haz，－－Hwi， －iz－not，ar，－－not，－ma，－mit，－wil
it－iz，－If－mat，－yo－wud，－Aar，（double－f above the line．）Fer－ sug，－az－ar，－hwig，－sum－tim，－Aar，（double－f on the sug，－）If－it－wer，一－be，－－iz，－－had．
$\underset{\text { V．}}{\substack{\text { line．} \\ \text { Ifav－yo，－bin，} \\ \text {－hsd，－ied．} \\ \text { Veri－gud，} \\ \text {－grat，}}}$ V．Llav－y $0_{1}$－bin，－hsd，－sed．${ }^{2}$ ．Everi－part，－wun， －asm，－serten，－mau．
－person，－man． hipk－tat，ya－qr，—－wil，－－ma．
 haz－bin，－－woz，－qr，－－not，－iz．not，－turbe， －haz，－hwig．Ta－wer，－dav，－had，－hav，－ma．©is－ tim，－da，－advantaj． Iar－wud，－kan，二 kud，－－ not－hav－bin，
S．S $\mathrm{S}-\mathrm{az}$, ，－tur，－it－semz，－veri，－litl，－mug，－ meni．Sug－wud，－iz，－az，－－ar，, wit
－－kud，一－hav，－Az－it，一－woud，－－－woz，－－－ ma，－－－haz．Az．gud，－－az，－grat，－－az，一 fe －－az，－wel，－meni，－son－az．Iz－not；haz－not．

इ．2al－be，－hav，－do，－find，－－not
L．Wil，－not，－be，－hav，－find．
R．Ar－y $\omega$ ，－sumtimz，－sori，－－not， - trali．


- not. Most-hapi, (mos'hapi,) -

Meni-timz, - Dipz, - mor, - ov-ten
N. In-el, - konsekwons, - fakt, - is, - sug - meniAinz, - hiz. Eni-wun, - tip, - bodi. No-part, - dst, rezn, - mor, - - tim, - wun, - ind, (in full.) Nz-ser.



Whitina Exercise XXXV.
(In phraseography, and containing all the word-aigns.) ON IMPR $\sigma V M E N T$.
The following, in the constration of watenoes, for the emplayment of all the word signi, wat farnished is thy early edition of Phonography by the Rev. John Hope, an English oldi, niman. Maper withont heilitation.
 lifting the pon.
Establifments for-impravment and fer nolej in-jenoral, ar impertant tipz in a kipdom; and ae mor so hwar it-iz yuzual wid dem tua aknolej gud prinsiplz. a Fonografik ostabiljmont in partikyular, iz an imediat advantaj tu overi jentiman er gild, ho iz a member ov-it, and tu ol. Akerdip ta jeneral or gild, ho iz a memben Fonografi iz a subjekt we kud, and Sud hav plezur opinyon, Fonogranaiz iz ou kwit hwot-it-jud-be-a remqrk inin; wiast it, gagawaj trot, and tw-hwig j- - ipk Aar-kan-be no ohjekSon. Agen, eve : yun ho haz Dets hwig-ar-der tw-hirn, or impertant tur-A wsyid, iz keld upon tu kar ler-aem and mot prindem, tur Ae ful, hwon he haz oportuniti. Hr, er on hwot prinsipl kan we be gud wifst improvment. Remember dat everiol, Aat-Ae Sur wurd ov-Ae Lord God woz givn fer-improvment. Kad Aar-be difikultiz in-Ae-wa ov-yor improvment, and ov-As subjek jon ov-yor natyur tua Godz troo, Aen $i$ kol upon yo, hwil yo-kan improv, tu-do-so. Ufter hwot i.hav told-ya qriAar yet objok jonz tu it. Wer Aar, an aksin kum tugeter wiAst hav-bin givn. Grat and gud tipz Aan-not mav hin so, from improvment. But fud $i$ be told-tat
hwot $i n o$ ov- Ae jeneral spirit ov ol, $i$ tel-yo Ae trot iz az $i$-hav givn it, ner kan ye objekt tu-it. In fert, jentlmen, yo ot tue establif it az yor fẹrst prinsipl, Aat-y $\omega$-wil-not-giv np; bnt az yo hav oportuniti, hwi not do-ol tat kan-be-dun toardz improvhav oportuniti, hwin-tis-wurld; and fud it-be-dun wel, yo-wil giv plezur not tuin me alan, but tus el.


For the beneft of such as may wish to be as precise in the representation of correct pronunciation in their writing as it is advisable to be in printing, threeadditional signs for the English language are provided on the preceding page. Suitable signs are also given for the additional sounds used in the French and German, \&c., which will enable those who underatand these languages to employ Phonography in writing them.

Nos. 1, 2, and 9, will be recognized as English by the words earth, air, ask. No. 6 is so near the close English diphthong $u$ in dupe, that it may be used for that sound, leaving the sign n for tho consbination $y \|$ or $y$ as. No. 11 is very near the Now England o in stone, whole, so., and may be used by them for its representation.
The French nasal sounds, represonted by in, en, em, an, un, on, and heard in vin, No. 13; temps, No. 14; un, No. 15; pont, No. 16, are pure voivels, but pronounced through the nose, as well ns through the mouth. Temps, for instance, containa but two sounds, namely, $t$ and the 14th nasal vowel ( $c, d, r, s, t$, when terminating French words, are generally siler:). Enfant contains but three sounds; namely, the consonant $f$, preceded and followed by No. 14.
The Scotch guttural in loch, nicht, etc., and frequent, also, in German, Welsh, and other languages, is represented by $-k$, with a wave line through it. The vocal guttural, ns in ecig, is represented by the same sign thickened.
The Welsh $L l$, which is the whispered form of the English $l$ is represented by $\Gamma$ with a wave line atruck through it. This sound is produced by placing the tongue in the position for uttering the English $\boldsymbol{l}$, but emitting breath instead of voice.


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> 136
> MANUAL OF PHONOGRAPIIY.

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## TYPR OR THR TIMESS, 

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[^0]:    * This, though representing, ordinarily, the pure diphthong, is also em-

[^1]:    * The same remarks will apply to these rules as are given in a note on the proceeding page.

